

WESTOVER CHURCH VESTRY Minutes, Monday, January 14, 2013 (approved Feb 11, 2013)

In Attendance: Bruce Gray, Raiford Black, Bob Rowe, Annette Sherman, Archer Ruffin, Bob Rightmyer, Denise Malone, Kathy McQuaid-Lockwood, Greg Adams, Rusty Copland

- Rev. Gray opened the meeting with a prayer at 6:30pm.

Financial/Treasurers Report

- 2012 Pledges: 41 Units (\$105,020). We are at 100% of budgeted amount.
2013 Pledges: 43 Units (\$131,930) as of January 8, 2013.
- Total income is \$12,415.33 below budget. The change is due to not having an Autumn Pilgrimage this year.
- Pledges are \$415 below budget and \$5,435 below actual amount pledged for the year.
- YTD expenses are below budget by \$23,912.92. Most of the savings are a result of reduced Clergy compensation. This amount would have been much greater except for the large expenditures for building repairs. Utilities and special project expenses ran below budget.
- The balance in the checking account is \$51,465.46 which does not include \$21,800 of 2013 pledges received early. (Cash Flow Chart ***Attachment 1***)
- We still owe approximately \$4,000.00 for the painting and \$5,953.00 for the windows.
- Preliminary work is ongoing for next year's operating budget.
- Most of the evening was spent reviewing and tweaking the 2013 Draft Budget by line item.

Search Committee

- Rusty Copland, Co-Chair of the Search Committee, assisted the Vestry in filling out the Ministry Portfolio. A Motion was made and approved to accept the finished Portfolio. It will now go back to the Search Committee and then onto the Diocese for their approval.

Audits Update

- Three requests were sent out for the 2010, 2011, and 2012 Audits and only one formal response came back (Harris, Hardy & Johnstone). A Motion was made and approved to accept their proposal under the condition that it not exceed \$4000.00/Year. If they accept we expect them to start by mid-April 2013.

Finance Committee Update

- Archer is continuing to search for candidates to serve on the committee. Further discussions will take place at the next meeting.

Old Business

- The December 10, 2012 vestry minutes were read and approved as amended.
- The Annual Meeting will be held following the 10:00am service on February 3rd. A Pot-Luck luncheon will follow.

New Business

- A Motion was made and approved to adopt a “Resolution of Recognition” (***Attachment 2***) for Charles & Jeanette Haupt. The Haupt’s have been longtime members of Westover Church and Charles is a past Vestry member. They ran a general store in Charles City County for the past 40 years during which time they have supported local activities, families and individuals through gifts, merchandise, financial support and their personal kindness, energy and work. A “Letter of Resolution” from the congregation and signed by the Vestry members will be sent to the Haupt’s.
- The February 11th Vestry meeting will be held at Archer’s home beginning at 5:30pm. A dinner hosted by Sarah Ruffin, Mary Lou Rowe & Jo Lyon will precede the meeting. This will be a joint meeting with the out-going and in-coming members.
- Annette received a letter from the Charles City County Dept. of Social Services thanking the members of Westover Church for their kind donation of clothes to the Senior Citizens Community in the County.
- AA will be holding a District Workshop in the Parish Hall on Saturday, March 16th.
- Due to a propane leak in the Parish Hall, a Workman’s Compensation claim was filed by a member of “Meals on Wheels”. No claim was filed against Westover.

Junior Warden Report

- The heat exchanger in the church needs to be replaced. The unit is partially shut down until it’s replaced.

Meeting adjourned at 9:45pm with a prayer for Denise’s aunt who recently passed away and for Bob who is undergoing surgery.

Respectfully Submitted,

Bob Rowe, Register

<u>Monday, January 14, 2013-Attach 1</u>							
	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
BEGINNING BALANCE	17903.83	61138.91	64795.83	63286.30	68276.51	66623.66	83291.06
INCOME:							
1 SUNDAY	2886.00	2315.00	3406.00	2019.00	2665.00	3257.00	6913.00
2 SUNDAY	2297.00	8167.00	1585.00	3793.50	2140.00	1990.00	2248.00
3 SUNDAY	1363.50	945.00	1928.00	1395.00	2460.50	723.00	3675.00
4 SUNDAY	2475.00	2754.75	1523.50	1157.00	2112.00	2282.50	952.00
5 SUNDAY		717.00		2102.45			6580.06
YARD SALE	290.00						
INT & DIV	989.15	477.16	549.27	1094.85	522.41	556.52	1277.83
DIOC INT						17086.99	
TRANSFER FROM BEQUEST	37201.08						
S&S CHECK MONEY MKT							
DIVENDED MARET FUND		0.00		2850.38			
CONCERT	888.25	280.00	80.00	540.00	687.50	340.00	460.00
MOW/SPECIAL OFFERING							
2013 PLEDGE					0.00		21800.00
TRANSFER FROM ALTAR GUILD	4990.36						
OTHER		699.06	1067.62	693.77	50.00	1141.90	25.00
INVEST COMM. MAKEUP						5038.08	
TOTAL INCOME	53380.34	16354.97	10139.39	15645.95	10637.41	32415.99	43930.89
EXPENSES:							
STIPEND	2261.78	2961.00	2703.01	2703.00	2875.00	2703.00	2703.02
SUPPLY CLERGY		0.00		205.59		0.00	0.00
SECRETARY	899.72	929.00	832.00	832.00	858.00	832.00	832.00
BOOK KEEPER	899.72	832.00	832.00	832.00	832.00	832.00	832.00
SEXTON	439.72	396.00	372.00	372.00	379.99	371.99	372.00
HEALTH INSURANCE	457.00	457.00	457.00	457.00	457.00	457.00	457.00
ORGANIST	678.72	619.00	411.30	777.40	611.30	33.91	1132.20
SUPPLY ORGANIST	250.00	450.00	500.00	250.00	0.00	750.00	500.00
ELECTRIC	231.64	400.89	601.01	364.74	254.75	234.78	370.85
TELEPHONE	189.51	185.39	186.01	186.56	189.12	186.15	186.51
PROPANE					154.61	91.67	583.80
OFFICE	251.59	573.29	421.20	184.60	278.69	458.92	166.60
OFFICE EQUIPMENT	97.92	1142.87	97.92	97.92	334.70	200.74	0.00
POSTAGE	45.00	45.00	185.00	0.00	0.00	135.00	0.00
BULIDING MAINTENANCE	1022.55	448.00	165.59	965.00	1771.66	2712.78	31216.51
GROUNDS MAINTENANCE	951.14	949.00	1161.48	901.53	945.43	28.29	0.00
INSURANCE			1204.90	0.00	0.00	2066.97	0.00
CHURCH SUPPLIES	368.00	18.00		293.16	67.20	245.00	52.95

DIOCESE PLEDGE		1000.00	500.00	500.00	500.00	500.00	6500.00
MEALS ON WHEELS							5000.00
OUTREACH OTHER						1040.00	
SACRISTY	4.00	23.10	27.00	0.00	0.00	0.00	9.95
SEARCH COMMITTEE				24.00	624.00	281.50	
DF			500.00		0.00	500.00	
VE							675.00
NO GREATER LOVE							1000.00
CONF						570.00	0.00
TRAVEL	0.00	0.00	0.00	206.25	0.00	0.00	487.85
SPECIAL PROJECT	500.00				650.00		500.00
PAYROLL TAXES	597.25	491.51	491.50	502.99	506.81	491.51	378.25
SPECIAL MUSIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2013 PLEDGE					0.00	0.00	21800.00
WORKMANS COMP INS		777.00				0.00	
MISC						25.38	
TOTAL EXPENSES	10145.26	12698.05	11648.92	10655.74	12290.26	15748.59	75756.49
CASH ON HAND	61138.91	64795.83	63286.30	68276.51	66623.66	83291.06	51465.46

IN RECOGNITION OF LIVES WELL LIVED

The Vestry of Westover Protestant Episcopal Church, at its regular meeting on January 14, 2013, unanimously adopted the following Resolution in honor of Charles E. Haupt and Jeanette V. Haupt.

WHEREAS, Charles E. Haupt and Jeanette V. Haupt have been members of Westover Church and Charles E. Haupt has served as a member of its Vestry; and

WHEREAS, over the past 40 years they have graced the larger Charles City County community with a wonderful love and concern for their fellow citizens through their operation of G.H. Haupt & Sons general store, during which they have supported local activities, families and individuals through gifts, merchandise, financial support and their personal energy and work; and

WHEREAS, they are now retiring from the operation of their store as they are more than justified in doing, but much to the enormous sadness of their friends and customers, who have been the beneficiaries of their generosity and support;

NOW, THEREFORE, the Vestry of Westover Church, on behalf of its congregation, does hereby honor Charles E. Haupt and Jeanette V. Haupt for the generosity, affection and good works that they have given to Charles City County, for their operation of a store that has been so important in the life of their community and for their having demonstrated the value of lives well lived. We will miss them in our daily life, but wish them God's blessings in their future.

WITNESS THE FOLLOWING SIGNATURES:

Members of the Vestry:

Original to be signed by vestry.