

**WESTOVER CHURCH VESTRY MEETING MINUTES 24 JUNE 2013 Approved July 22, 2013**

**CONFIDENTIAL JOINT MEETING WITH SEARCH COMMITTEE 7:15PM – 7:55PM:**

**In attendance:** Rev. Gray, Jeannine Hinson, Monica Bowling, Annette Sherman, Jon Black, Peggy Christian, Rusty Copland, Fred Fisher, Don Hall, Doreen Billingsley, Randy Boyd, Jim Daniels, Jack Christian, Archer Ruffin and Kathleen McQuaid-Lockwood.

The Search Committee has worked very hard and the Parish should thank all the members for their dedication and diligent work.

The Search Committee has three candidates. After much prayer and discussion has put forth one candidate to the Vestry. Vestry has had the opportunity to read the information package from candidate number one. This candidate felt “called” to Westover Church. After some discussion among the members of the Search Committee and the Vestry, the Search Committee left at 7:55pm.

The following members of the Vestry remained in attendance: Rev. Gray, Jeannine Hinson, Dan Hall, Jon Black, Annette Sherman, Archer Ruffin, Peggy Christian, Monica Bowling, and Kathleen McQuaid-Lockwood.

Responsibility was /is now in our hands. 1. Vestry agreed with the Search Committee. 2. Vestry wanted a meeting with the Candidate put forth by the Search Committee. 3. Financial discussions would be conducted by the Senior Warden, the Junior Warden and the Candidate, with final approval from the other members of the Vestry. 4. Vestry decided to meet Candidate at an informal gathering at Evelynton as soon as possible.

**III Old Business:**

- A. Presiding Bishop’s visit went well.
- B. Representative for the Diocesan Council will be Angela Park; alternate is Peggy Christian. Region 9 Youth Representative will be Madison Waitman. Both representatives were **approved**.

**IV New Business:**

Gregg Adams has resigned from the Vestry. It was decided to leave his seat vacant.

Discussion was held in regards to the possibility of put WI-FI in the Parish Hall. Cost \$100.00.  
**Approved.**

May minutes **Approved.**

Audit has not begun yet.

The \$563.00 from the concert will go to the Outreach Programs. **Approved.**

Church donations should be counted in the Parlor.

Respectfully Submitted: Kathleen McQuaid-Lockwood

	WESTOVER PARISH CHURCH - CHARLES CITY, VIRGINIA							
	<b>FINANCIALS - YTD JUNE 2013</b>							
		2013	June		YTD	YTD	Variance	Variance
		Budget	Actual		Actual	Budget	\$	Percent
	INCOME							
4001	Pledges	131,930.00	7,915.00		75,820.00	70,500.00	5,320.00	8
4002	Non-pledge Contributions	15,900.00	850.00		3,030.00	8,300.00	-5,270.00	-63
4003	Loose Offering	4,720.00	196.50		2,046.26	2,270.00	-223.74	-10
4100	Interest and Dividend Income	8,260.00	1,184.89		4,456.63	3,960.00	496.63	13
4102	Diocesan Interest Income	17,000.00	0.00		0.00	0.00	0.00	0
4103	Dividend Maret Fund	2,850.00	0.00		0.00	0.00	0.00	0
4200	Other Income	950.00	1.46		2,952.16	350.00	2,602.16	673
4300	Postcards/Other	720.00	18.05		57.51	360.00	-302.49	-84
4400	IC Make Up Sale of Stock	5,000.00	0.00		0.00	0.00	0.00	0
4500	Outreach Donations	1,000.00	0.00		100.00	0.00	100.00	100
4602	Special Projects AP	21,000.00	0.00		0.00	0.00	0.00	0
4603	Special Projects Small	2,400.00	0.00		0.00	0.00	0.00	0
46031	Concert	0.00	578.00		2,061.00	1,200.00	861.00	72
4604	Special Projects Print	400.00	0.00		0.00	160.00	-160.00	-100
	2012 Carry Forward	51,400.00	0.00		51,400.00	51,400.00	0.00	0
	<b>TOTAL INCOME</b>	<b>263,530.00</b>	<b>10,743.90</b>		<b>141,923.56</b>	<b>138,500.00</b>	<b>3,423.56</b>	<b>2</b>
	EXPENSES							-
6001	Stipend	38,620.00	2,702.98		17,082.49	16,820.00	262.49	2
6007	Payroll Expense	3,388.00	219.93		1,319.38	1,288.00	31.38	2
6008	Health Insurance	7,656.00	457.00		2,742.00	2,742.00	0.00	0
6009	Travel Allowance	1,800.00	0.00		670.09	900.00	-229.91	-26
6010	FICA Allowance	1,640.00	0.00		0.00	0.00	0.00	0
6011	Clergy Pension	2,826.00	0.00		0.00	0.00	0.00	0
6012	Equity Allowance	680.00	0.00		0.00	0.00	0.00	0
6013	Housing Allowance	1,500.00	0.00		0.00	0.00	0.00	0
6014	Continuing Education	680.00	0.00		0.00	0.00	0.00	0
6015	Search Committee	6,112.00	402.12		1,003.80	6,112.00	-5,108.20	-84
6016	Clergy Moving Expenses	5,000.00	0.00		0.00	0.00	0.00	0
6017	Clergy Miscellaneous	0.00	0.00		0.00	0.00	0.00	0
6100	Supply Clergy	1,050.00	0.00		562.83	525.00	37.83	7
	Total Clergy	70,952.00	3,782.03		23,380.59	28,387.00	-5,006.41	-18
6002	Organist	8,196.00	420.01		5,813.58	4,098.00	1,715.58	42
6003	Secretary	10,812.00	874.91		5,385.81	5,406.00	-20.19	0
6004	Bookkeeper	10,488.00	873.60		5,222.63	5,244.00	-21.37	0
6005	Sexton	4,680.00	391.00		796.94	2,340.00	-1,543.06	-66
6017	Miscellaneous	0.00	0.00		0.00	0.00	0.00	0
6150	Supply Organist	3,000.00	0.00		500.00	1,500.00	-1,000.00	-67
6201	Employee Insurance WC	0.00	0.00		0.00	0.00	0.00	0
6701	Payroll Expense Lay	3,190.00	285.62		1,590.82	1,566.00	24.82	2
	Total Employee Compensation	40,366.00	2,845.14		19,309.78	20,154.00	-844.22	-4
6301	Electricity	3,905.00	344.89		2,384.17	1,355.00	1,029.17	76
6302	Telephone	2,280.00	0.00		1,143.44	1,140.00	3.44	0
6303	Propane Gas	5,760.00	0.00		2,376.11	4,900.00	-2,523.89	-52
	Total Utilities	11,945.00	344.89		5,903.72	7,395.00	-1,491.28	-20

