

WESTOVER CHURCH VESTRY MEETING MINUTES 21 OCTOBER 2013 approved November 25, 2013

Meeting began at 7:20pm and ended at 8:35pm.

In Attendance : Rev. April Greenwood, Peggy Christian, Monica Bowling, Jeannine Hinson, Annette Sherman, Jon Black, Dan Hall, Kathleen McQuaid-Lockwood and Archer Ruffin.

I September 23, 2013 Vestry Minutes **Approved.**

The Bishop from Tanzania will be visiting next Sunday. He and his wife want to set up partnerships with other churches in this area. Jim Daniels will take them around Richmond and environs. Please bring a special dish to share at coffee hour next Sunday.

Adult education has started. On the first Sunday in November [All Saints Day] the children will process in the Church in saints' costumes and deliver the Homily.

EFM [Education For Ministry] will restart soon with time options.

II Events Coordinators Jeannine Hinson and Muschi Fisher have discussed initiating fun small fund raisers such as: "American Doll Tea", "Dream Tea", etc.

Caroline Parkinson will come to talk to us about a "Healthy System Checklist".

Three Vestry Members are scheduled to go off the vestry in December 2013 or January 2014. The Vestry may not need to replace them because there are currently too many members according to diocesan regulations.

Stewardship

We will get the children involved in stewardship by providing mite boxes. On November 24, 2013 the Sunday before Thanksgiving, the congregation will give their pledge cards and the children will give their mite boxes.

Color Printer: Southern Copier is buying out the lease. Our payments are \$167 a month.

Reports

Junior Warden: painting the Rectory and interior Parish Hall: We can paint just the Rectory for \$3,800. This would be for the entire house. Or, we could paint the Parish Hall for \$7,800. David Bowling has suggested a painter he knows.

Put forth and seconded: paint both Rectory and Parish Hall this year. **Approved.**

There is a problem with the pipes in the Altar Guild room. We need a check-list of priority issues that need to be done.

Handicap ramp needs to be installed. This was purchased through a Mustard Seed grant. Grant has to be researched.

Senior Warden Report: The phones need to be answered Monday through Friday. Someone should be in the office to answer the phone. Calls can be transferred by dialing *72. The cost would be \$18.00 per month. Also, the church needs to be open for tourists Monday through Friday.

We need to get a piano tuner for the two pianos in the Parish Hall. Mary Grace Custalow owns one piano.

April wants to meet with the Committee Chairs.

Autumn Pilgrimage:

Pilgrimage was a big success this year. We can tithe on income from Autumn Pilgrimage. Gross income was \$27,600. Profit was \$24,000. Our donations could be \$5000 To Meals on Wheels; \$1,000 To No Greater Love.

We need to consider what items we could raffle off next year at the Autumn Pilgrimage.

Respectfully Submitted, Kathleen McQuaid-Lockwood

Westover Parish Church

Treasurer's Report October 2013

November 25, 2013

Budget Performance:

	October	YTD Actual	YTD Budget
Income	\$ 28,200.74	\$221,440.60	\$211,440.00
Expenses	\$ 25,313.95	165,281.79	\$161,133.00
2013 Pledges:	46 Units	\$ 132,710.00 as of September 30, 2013 (No Change)	
2014 Pledges	2Units	\$ 14,400.00 as of November 19, 2013	

YTD income is ahead of budget by \$10,000.00. Non pledge income is \$ 7,459.00 below budget. This shortfall has not shown any signs of improving and continues to grow.. Pledge income is below budget by \$ 5,545.00, which is slightly worse than last month. Status letters were mailed the first week in November. The major positive deviations from budget are other income (primarily from weddings, donation to the Cemetery Fund and funerals) the Autumn Pilgrimage, concerts, and the receipt of a larger than expected IC make up check.

YTD expenses are \$ 4,148.79 .ahead of budget. The Rector's Stipend is exceeding the budgeted amount as is electricity and building maintenance. Miscellaneous expenses remain up due to the payouts for wedding expenses and a donation to the Cemetery Fund.

Cash flow chart is included in your packet. January through October figures are actuals. November and December figures are estimates. The figures include the \$25,000.00 bequest because it is still in the checking account. Cash flow remains very strong. The very successful results from the Autumn Pilgrimage have further increased the projected bank balance as of December 31, 2013.

The audits for 2010, 2011 and 2012 continue.

Diocesan interest in the amount of \$16,959.91 was received on November 14, 2013.