

WESTOVER CHURCH VESTRY MEETING MINUTES 25 NOVEMBER 2013 approved Dec 16 2013

MEETING: Began at 7:24pm and ended at 8:45pm.

In Attendance: Jon Black, Annette Sherman, Dan Hall, Monica Bowling, Archer Ruffin, Peggy Christian, Rev. April Greenwood and Kathleen McQuaid-Lockwood.

Old Business: Denise Malone introduced our new incoming treasurer, Dorene Billingsley.

We reviewed the draft budget for 2014. We need to encourage parishioners to increase their pledges.

The wiring in the Parish Hall needs to be checked; the fuse box is overloaded and needs to be replaced.

Many of the Committees have communicated their financial needs for next year.

Vestry Meeting Notes for October 2013 **Approved.**

New Business: Bob Rightmyer, Bookkeeper, will write the checks for our donations to Meals On Wheels and No Greater Love from the income from the Autumn Pilgrimage. Gross income: \$27,907.07 minus costs of \$5934.65=\$21,972.35 profit.

April: In conjunction with the 2014 Richmond Forum speaker series, perhaps we could invite President Bush to celebrate our 400th anniversary. Motion to move forward with asking President Bush to speak at Westover Church is **Approved.**

Advent begins this Sunday. What activities do we want to do for Advent? We want to do something special. It would start next week "Soup, Salad and Speaker" series on Tuesdays. Arrival and dinner between 6-6:45pm, 15min chatting, and a 15 min. service.

The Diocese will start a new program beginning January or February 2014 called "Stewardship all year long". It will be one to one and a half hour long at no cost.

Children's Sunday school is off to a great start. Monica Bowling is in charge.

Saint Nicholas will be at church this coming Sunday.

The new tenant will be moving in on December 1st. She has a one year lease.

Senior Warden Report: The proposed Vestry Meeting schedule for 2014 is ready and will be voted on at the next meeting. No usher schedule yet. We need to add four new vestry members. Candidates need to be members in good standing of the Episcopal Church or a Lutheran.

Annual meeting will be held on January 12, 2014. April would like to have an open house in February 2014.

Junior Warden Report: We need to paint two bedrooms in Rectory and the Parish Hall. Church roof needed repair. Damage was done by a tree limb brushing against the cedar shakes. Cost of repair was \$170.

Our Thanksgiving donations benefitted 86 families in Charles City County.

Outreach: The Bishop from Tanzania and his wife will be returning to Westover for Christmas and stay until sometime in January 2014. We could start a "Carpenter's Kids" program or a "Bishop's Books" to benefit the Bishop's churches in the Riff Valley in Tanzania. This is the location where civilization began.

Respectfully Submitted, Kathleen McQuaid-Lockwood

Westover Parish Church
Treasurer's Report November 2013
December 16, 2013

Budget Performance:

	November	YTD Actual	YTD Budget
Income	\$ 33,398.35	\$254,838.95	\$244,160.00
Expenses	\$ 26,292.60	\$191,574.39	\$174,961.00

2013 Pledges: 46 Units \$ 132,710.00 as of September 30. 2013 (No Change)

2014 Pledges 20 Units \$ 79,350.00 as of December 12, 2013

YTD income is ahead of budget by \$10,678.95. Non pledge income is \$ 6,247.00 below budget. This is a slight improvement over last month.. Pledge income is below budget by \$ 6,787.21 which is slightly worse than last month. The major positive deviations from budget are other income (primarily from weddings, donation to the Cemetery Fund and funerals) the Autumn Pilgrimage, concerts, the receipt of a larger than expected IC make up check and a substantial increase in Thanksgiving donations.

YTD expenses are \$ 16,613.39 .ahead of budget. The Rector's Stipend is exceeding the budgeted amount as is electricity, building maintenance, health insurance and Thanksgiving purchases. Miscellaneous expenses remain up due to the payouts for wedding expenses and a donation to the Cemetery Fund.

Cash flow chart is included in your packet. January through November figures are actual amounts. December figures are estimates. The figures include the \$25,000.00 bequest because it is still in the checking account. Cash flow remains very strong. .

The audits for 2010, 2011 and 2012 continue. Draft financials will be ready shortly.