

**Westover Episcopal Church
Vestry Meeting Minutes
Sunday | February 22, 2015**

In Attendance: 9: April Greenwood, Julie Wakeman, Jimmy Tyler, Randy Boyd, Bob Rowe, Jon Black, Peg Christian, Dorene Billingsley and Rob Erda
 Absent: 2: Kathy Whitbeck and Angela Parks
 Commenced: 11:55 am

Meeting Minutes:

- Rob Erda presented the Minutes of the January 22, 2015 meeting. Jon made a motion to approve the Minutes as corrected. Randy seconded the motion. **The Vestry voted 8:0:0 to approve the January 22 Minutes.**

Treasurer’s Report:

- Alice Tyler gave a brief overview of Balance Sheet accounting. Very helpful.
- Alice, Dorene and Randy reported that, at this time, there have been 35 pledges totaling \$117,770. In 2014, there were 47 pledges totaling \$141,703 (with actual receipts of about \$146,905). Reminder letters have been sent to Members of the Church who have not yet pledged.
- Dorene Provided a Treasurer’s Report:

January 2015	Monthly Actual	Monthly Budget	YTD Actual	YTD Budget	2015 Budget
Revenue	\$26,230	TBD	\$26,230	TBD	\$229,900
Expense	\$20,381	TBD	\$20,381	TBD	\$229,088

Note: A Monthly Budget is still in process. Annual Budget is complete.

- Dorene Outlined several adjustments to the Budget:
 - Organist Expense: Greg’s salary needed to be corrected.
 - Secretary Expense: A motion was made to Pay Monica through the end February. **Voted 7:0:1 to pay Monica through the end of February.**
 - Recommendations were made for how to best spend the 2014 Surplus of \$44,744:
 - \$6,375 to pay 2014 Outreach. **Alice to cut a check.**
 - \$8,000 used as an advance for the 2015 Investment Committee Make-Up from the 2014 surplus. This will, in effect, place the church in a proactive (not reactive) situation – using 2014 funds to pay for 2015 commitments.
 - \$5,000 added as a budget line item for the Alter Guild. The Alter Guild will need to get Vestry approval for expenditures of \$1,000.
 - \$8,450 used for Capital Improvement for Building & Grounds
 - \$8,450 moved to Long Term investment
 - \$8,469 used as Saving for Operations

- Rob made a motion to accept the Recommendation of the Committee to allocate the 2014 Surplus as outlined above. **Vestry voted to 8:0:0 to accept these recommendations.**
- Check Signers as were suggested to be Rob, Dorene, Alice and Randy. Jon made Motion. Peggy Second. **Vestry voted 8:0:0 to give these four people check signing privileges.**

Rector's Report:

- Christian Education: A meeting was held to discuss Adult Christian education.
 - Continue the Sunday Morning education program.
 - Offer a Lenten Program. Will meet Wednesday evening programs.

Senior Warden's Report:

- Randy and April asked Julie to be Senior Warden. Julie accepted the nomination with Pleasure. **Vestry voted 7:0:1 for Julie to be Senior Warden.**

Junior Warden's Report:

- Jimmy was unanimously voted to remain as Junior Warden
- Rectory: We have rented the Rectory starting in April 1. The Rectory is in the process of being repaired (100% covered by insurance).
- Lights: New lamps will be replaced on February 23rd. Ned Christian will install. Thanks.
- Other: Rob mentioned (on behalf of Angela) that the emergency lighting in the Parish Hall is in need of repair. Also – the sign along Route 5 needs to be updates updated with the proper timed for Serviced

Other Business:

- Jim Daniel's provided and update on The Autumn Pilgrimage. Things coming together (September 19th)
 - The following houses have been secured:
 - Dancing Point
 - Glebe
 - Boyd House
 - Westover
 - Berkeley
 - Lazare Gallery
 - North Bend
 - Ticket Price \$35 in advance, \$40 day of. Volunteers will be given a free ticket.
- Rob presented a revised Organization Chart. Comments were provided and an updated Org. Chart will be presented at the next Vestry Meeting.

Next Vestry Meeting: Sunday, March 22, after church.

Meeting Adjourned: 1:00 p.m.