

**Westover Episcopal Church**  
**Vestry Meeting Minutes**  
**Tuesday | October 21, 2014**

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In Attendance: 10: April Greenwood, Monica Bowling, Archer Ruffin, Jimmy Tyler, Randy Boyd, Jeanine Hinson, Peg Christian, Dorene Billingsley, Jon Black and Rob Erda

Absent: 0

Commenced: 7:15 pm

**New Business:**

- Randy Boyd made a motion to approve the Minutes from the Vestry Meeting of September 16th. **The Vestry voted 10:0:0 to approve the Minutes.**

**Treasurer's Report:**

- Dorene presented the Treasurers report through September 2014.
  - September, Actual versus Budget
    - Revenue of \$23,271 versus a budget of \$17,646
    - Expenses of \$12,833 versus a budget of \$18,247
  - YTD thru September, Actual versus Budget
    - Revenue of \$161,340 versus a budget of \$158,809
    - Expenses of \$148,765 versus a budget of \$163,074
  - FY 2014 Forecast versus Budget
    - Forecasting 2014 Income of \$238,443, versus Budget of \$211,746
    - Forecasting 2014 Expenses of \$214,382, versus Budget of \$218,966
- Other items discussed:
  - It is important that all Weddings receipts goes directly to Alice, not to others.
  - Notes are being written by April to all of those who make a donation.
  - In order to get Direct Deposit for payroll, the Church will be switching to a bank account that has no fees, but pays no interest.

**Rector's Report:**

- April and Estelle Cal are just back from Shrine Mont for training. Estelle will be licenses as a Lay Eucharistic Minister, capable of bringing communion into people's homes.
- April reported that all church employees, church leaders, etc. need to take an online course program called "Meet Sam, it Happened to Me". Related to abuse and harassment.
  - April will send a notice all members of the Church community that are required to take the course.
  - All people should plan to take the course by the end of November.
- April reported that the Diocese has issued Guidelines for Same Sex Marriage

- The Garden Club of Virginia has a significant effort to bolster attendance for Garden Week along the James River Plantations (April 2015).
  - Kathy Whitbeck has volunteered to organize the lunch sign-up
  - Julie Boyd will be working on menus.

**Senior Warden's Report:**

- Archer delivered a short report.
- He complimented Dorene on her organization and presentation of the financials.
- Archer also complimented Alice on the hard work on the financials.

**Junior Warden's Report:**

- Jimmy reported that, like all buildings, there is consistently work to be done.
- A new light has been installed in the circle outside, making night meeting safer. This has been discussed for years (some people say 30 years) and it is now installed. Halleluiah!
- Jimmy thinks that we can likely reduce the amount of owing (and cost) we do at the Church. Jimmy will touch base next mowing season.

**Old / New / Other Business:**

- **A Harvest & Holiday Bazaar will be held Saturday, November 8<sup>th</sup> from 9:00 – 1:00.**
  - Peggy reported that there will be at least 10 vendor tables. \$25 per table plus 10% of sales;
  - Careful thought is being given on how to control sales by table.
  - Food will be served. Brunswick stew is on the menu.
- Events:
  - Raffle: About \$2,000 worth of tickets have been sold. The goal is about \$7,500.
    - The drawing will be held at the Holiday Bazaar.

**Next Vestry Meeting:** Tuesday, November 18<sup>th</sup> at 7:00

**Meeting Adjourned:** 8:00