

Westover Episcopal Church
Vestry Meeting Minutes
Tuesday | November 18, 2014

In Attendance: 10: April Greenwood, Monica Bowling, Archer Ruffin, Jimmy Tyler, Randy Boyd, Jeanine Hinson, Peg Christian, Dorene Billingsley, Jon Black and Rob Erda

Absent: 0

Commenced: 7:05 pm

New Business:

- Archer Ruffin made a motion to approve the Minutes from the Vestry Meeting of October 21st. **The Vestry voted 10:0:0 to approve the Minutes.**

Treasurer's Report:

- Dorene presented a Preliminary Treasurers report through October 2014.
 - October, Actual versus Budget
 - Revenue of \$X versus a budget of \$17,646
 - Expenses of \$ versus a budget of \$18,247
 - YTD thru October, Actual versus Budget
 - Revenue of \$Y versus a budget of \$158,809
 - Expenses of \$Y versus a budget of \$163,074
 - FY 2014 Forecast versus Budget
 - Forecasting 2014 Income of \$238,443, versus Budget of \$211,746
 - Forecasting 2014 Expenses of \$214,382, versus Budget of \$218,966
- Other items discussed:
 - Randy made a motion to approve the Treasurer's Report. **The Vestry voted 10:0:0 to approve the Report.**

Rector's Report:

- April express thanks to Randy Boyd for drafting the Pledge Letter, to be sent this week.
- The Vestry reviewed the format of the 2015 Pledge Card.
- April showed that we have a current, up-to-date Directory.
- The new photo Directory proof has arrived
- Payne Tyler has donated 100% of the proceeds of her book, "A Time of High Cotton" to Westover Church. The Vestry sent a heartfelt thank you to Payne for her generosity. Proceeds are yet to be determined.
- April reported that a 12 week Women's Bible Study has been concluded hosted by Jeanine Hinson. It was a great success and a lot of fun.
- There will be three weekly Advent Wednesday services, starting December 3rd.
- Box Lunches will be served on Sunday, Monday and Tuesday during Historic Garden Week. Kathy and Hunt Whitbeck have very graciously offered to chair this effort.

Senior Warden's Report:

- Archer presented a Senior Warden's report.
- Archer expressed his gratitude for the April, Vestry, all Community Members and all those who are involved in the Church. He feels that there is a lot to be thankful for and he is amazed by current health of the Church and its community.

Junior Warden's Report:

- The current commercial stove, which was purchased new many years ago, has an issue with the pilot light going out. Jimmy will arrange a company to provide service.
- Westover has been using the same HVAC service company for many years. The Church pays \$1,152 in advance, for two visits each year. Due to recent scheduling failures and service issues, Jimmy has arranged for a new service company to help with the HVAC Service.

Old / New / Other Business:

- Jeanine Hinson suggests that ALL fundraisers be approved by the Vestry. **The Vestry voted 10:0:0 that all Fundraising Idea need to both submit an outline of the Idea and Receive Vestry Approval.**
- Contemplated 2015 Fundraisers currently scheduled include:
 - Historic Garden Week Box Lunches
 - Autumn Pilgrimage
 - Holiday Bizarre
- Peggy made a suggestion that all Community Outreach Programs get approved by the Vestry. Archer Ruffin made a Motion that all Community Outreach Programs be pre-approved by the Vestry. Jimmy Tyler requested that all traditional and Westover community outreach programs (Senior Santa, Thanksgiving Food Drive, Toys & Clothing for Children, Soup for Seniors) be grandfathered in. **The Vestry voted 10:0:0 that all Community Outreach Programs need to Reviewed and Approved by the Vestry.**
- Jon Black has brought a recommendation that there only be one Christmas Eve service. After discussion, a motion was made by Randy Boyd that there will only be one Christmas Eve Service (5:30). **The Vestry voted 10:0:0 that there will only be one Christmas Eve Service.**
- The Vestry also discussed the number, and timing, of the Sunday service. Jon Black has brought a recommendation that there only be one Sunday Service, eliminating the 8:30 service. **It was decided to push the conversation until the next Vestry Meeting.**
- Jimmy Tyler asked about the timing of the Annual Meeting. **It was decided that the Annual Meeting be held on Sunday, January 2015 immediately after Church.**

Next Vestry Meeting: Tuesday, December 16th at 7:00. This meeting may be held at either Evelynton or Westover.

Meeting Adjourned: 8:30